

**REQUEST FOR PROPOSAL
COMMUNITY HOUSING IMPROVEMENT PROGRAM
LEAD-BASED PAINT INSPECTION/
RISK ASSESSMENT**

The Muskingum County Commissioners are soliciting information from selected Lead-Based Paint Inspection/ Risk Assessment services relevant to their work capabilities and qualifications to act on behalf of the County to perform Lead-Based Paint Inspection/ Risk Assessment for the Community Housing Improvement Program (CHIP).

SCOPE OF WORK

The successful service applicant will perform Lead-Based Paint Inspections / Risk Assessment for the Community Housing Improvement Program for Muskingum County. The contractor shall perform the following services to the home of the selected rehabilitation project through CHIP:

- Test with XRF gun
- Obtain Dust wipes
- Paint chip sampling
- Soil sample testing

INFORMATION SOUGHT FROM APPLICANT

At a minimum, the following information shall be submitted to the Muskingum County Board of Commissioners in response to this request:

- A synopsis of the organization's experience in Lead-Based Paint Inspections / Risk Assessment
- Experience working with CHIP or programs of similar scope.
- A list of other customers/organizations for which the organization provides (or has provided) Lead-Based Paint Inspections / Risk Assessment, and contacts within those customers/organizations.
- Inspection/Assessment price
- Incentives Available/Offered(example: free/discounted inspections/assessments due to grantee of all CHIP program work)

REVIEW CRITERIA

The President of the Muskingum County Board of Commissioners will review all Lead-Based Paint Inspections / Risk Assessment proposals submitted. A recommendation based on those reviews will then be made to the Muskingum County Board of Commissioners. Negotiations will begin with the top candidate selected. If negotiations are not successful, the process will begin again with the candidate rated second and so on. Upon completion of successful negotiations, a contract will be executed with the Muskingum County Board of Commissioners. Please note these services are contingent upon funding.

Proposals will be received until the close of business on
March 8, 2010.

Please address all correspondence to:
Sheila Samson
Muskingum County Community Development
401 Main Street
Zanesville, OH 43701